

## Budget Option 2018/19 – 2019/20

### Cumulative Net Savings

<b>Reference:</b>	<b>R&amp;E 8b - 2</b>
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<b>2017/18 £'000</b>	<b>2018/19 £'000</b>	<b>2019/20 £'000</b>
	<b>16</b>	<b>16</b>

<b>Director Responsible for Delivery</b>	Damien Wilson
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<b>Cabinet Portfolio Holder</b>	Cllr Lelliott
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<b>Finance Business Partner</b>	Jonathon Baggaley
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<b>Proposal Description</b>	Riverside House Cleaning
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<b>Details of Proposal (including implications on service delivery)</b>	<p>To reduce the cleaning of desks and office floor areas to 1 day a week from the current 2 days a week at Riverside House.</p> <p>There will be no change to the daily cleaning of washrooms and break-out areas.</p>
<b>Implications on other Services (identify which services and possible impact)</b>	<p>Main implications will be a lower level of health and hygiene for Council staff due to reduced cleaning levels. The reduced frequency of cleaning may lead to an increased risk of cross-contamination of infection, particularly in winter months when flu and similar infections are more prevalent.</p> <p>There will be a need to advise staff to use the anti-bacterial wipes provided in the kitchen areas more frequently to assist with the cleaning. Staff need to be aware of the saving proposal and the part they need to play in maintaining the cleanliness of the building.</p>
<b>Support required from Corporate Services – Finance, HR, Legal, ICT (please specify)</b>	
<b>Reduction in Staffing Posts (FTEs)</b>	1.01 FTE

Appendix 1 – R&E

<b>Reduction in Head Count</b>	3

<b>Cabinet/Commissioner Decision or Management Action</b>	Management Action
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